

WEST KENT CCG HEALTH AND WELLBEING BOARD
DRAFT MINUTES OF THE MEETING HELD ON 21ST JULY 2015

Present:

Dr Bob Bowes (Chair)	Chair of West Kent CCG
Gail Arnold	Chief Operating Officer, WK CCG
Tracey Beattie	Mid Kent Environmental Health Manager, Tunbridge Wells Borough Council
Hayley Brooks	Health and Communities Manager, Sevenoaks District Council
Cllr Roger Gough	Chair of Kent Health and Wellbeing Board
Jane Heeley	Tonbridge and Malling Borough Council
Fran Holgate	HealthWatch
Dr Tony Jones	GP Governing Body member, WK CCG
Mark Lemon	Strategic Business Advisor, Kent County Council
Dr Andrew Roxburgh	GP Governing Body member, WK CCG
Dr Sanjay Singh	GP Governing Body member, WK CCG
Malti Varshney	Consultant in Public Health, Kent County Council
Cllr Lynne Weatherly	Tunbridge Wells Borough Councillor

In attendance:

Francesca Guy (minutes)	Deputy Company Secretary, WK CCG
Dave Pate	Chief Inspector, Kent Police
Karen Hardy	Public Health Specialist, Kent County Council
Sophie Lyon	South East Commissioning Support Unit
Sarah Robson	Housing and Community Manager, Maidstone Borough Council
Heidi Ward	Health Improvement Team, Tonbridge & Malling Borough Council
Yvonne Wilson	Health & Wellbeing Partnerships Officer, WK CCG

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the meeting. Apologies had been received from the following:

William Benson, Chief Executive, Tunbridge Wells District Council
Cllr Bosley, Sevenoaks District Council
Dr Caroline Jessel, NHS England
Cllr Mark Rhodes, Tonbridge and Malling Borough Council
Louise Matthews, Deputy Chief Operating Officer, WK CCG
Reg Middleton, Chief Finance Officer, WK CCG
Penny Southern, Director of Learning Disability and Mental Health, Kent County Council

2. MINUTES OF THE MEETING HELD ON TUESDAY 19TH MAY 2015

RESOLVED: That the minutes of the meeting held on Tuesday 19th May 2015, be approved as a correct record.

3. MATTERS ARISING

3.1 Progress against the following actions was discussed:

03/15: It was not possible to report on Better Care Fund performance as it was not yet being reported across the whole of Kent.

03/15: Malti Varshney reported that she had identified the outstanding actions from previous West Kent Health and Wellbeing Board (WKHWB) meetings and these had been discussed at the agenda setting meeting with a view to incorporating them into the work plan.

05/15: Malti Varshney clarified this action and noted that districts and boroughs had been asked to approach the schools in those wards where childhood obesity was high and work with the schools to identify actions.

05/15: Malti Varshney reported that it was too soon to draw any conclusions about whether free school meals had had an impact on childhood obesity.

05/15: Dr Roxburgh reported that the CCG's Clinical Strategy Group had agreed a revised maternity specification, which incorporated guidance on healthy eating and the prevention of childhood obesity. This would be discussed with Maidstone and Tunbridge Wells NHS Trust (MTW) and incorporated into the contract.

05/15: Malti Varshney reported that she had followed up with public health commissioning the role that health visitors could have in influencing the childhood obesity agenda.

4. DELEGATED AUTHORITY TO WRITE TO COMMISSIONERS ON BEHALF OF WEST KENT HEALTH AND WELLBEING BOARD

4.1 The board agreed to give delegated authority to Cllr Lynne Weatherly to write to commissioners on behalf of the WKHWB in relation to obesity. The Chair thanked Cllr Weatherly for taking this on.

5. HEALTH AND SOCIAL CARE INTEGRATION

5.1 The Chair opened the discussion by stating that Health and Wellbeing Boards had been set up to promote integrated commissioning for health and social care. In order to achieve this objective, transparency was needed around the total spend on health and social care. Kent County Council (KCC) had been asked for data in relation to adult social care, but had not been able to provide it so far.

Mark Lemon commented that he had discussed this with the social care team at KCC who had indicated that there were difficulties in identifying spend against each of the budget allocations and therefore it was not possible to ascertain the total resource spent in West Kent.

The WKHWP agreed that it would be beneficial to share the data that was available, with the caveats described. The Chair agreed to write to Cllr Roger Gough in order to pursue this information.

Action: Dr Bob Bowes.

5.2 Better Care Fund

It was noted that it was not yet possible to provide a performance report on the Better Care Fund as it was not yet being monitored across the whole of Kent. The performance report would be brought to a future meeting once this information was available.

6. WEST KENT CCG CQUINS

6.1 Gail Arnold reported that the development of CQUINs (commissioning quality and innovation) was mandated as part of the way commissioners procured care from providers. There were a number of national CQUINs for particular types of providers but commissioners were also asked to negotiate local CQUINs with their providers. These could seek to address issues where the CCG area or Trust was an outlier for example. Ms Arnold reported that the CQUINs were monitored regularly through performance and contracting meetings. For CQUINs where data was published annually, proxy indicators were developed. The CQUINs were designed to be stretch targets and if the Trust did not meet the target then they would not earn the money.

6.2 Cllr Gough asked to what extent providers delivered on CQUINs and what this indicated. Ms Arnold responded that providers were more focussed on meeting CQUIN requirements than they had been previously and therefore achieved the majority of CQUINs. However no provider in West Kent had ever earned 100% of their CQUINs.

6.3 The board noted that the CQUINs needed to be aligned with the CCG's strategy and something that could be incorporated into a provider's contract.

7. PLANS FOR ALCOHOL SUMMIT

7.1 Chief Inspector Dave Pate gave an update on his proposal to hold an alcohol summit. Chief Inspector Pate noted that alcohol misuse was a significant issue for a number of partners including the police service, NHS and Crown Prosecution and therefore needed an integrated approach. The proposal was to initiate the "Total Place" concept to address alcohol misuse and the related costs to the population and resources.

7.2 Chief Inspector Pate outlined the current alcohol strategy and the recommendations going forward.

7.3 The Chair commented that it was difficult to get an understanding of the total cost of alcohol misuse to health and social care and limited evidence on what was effective. The Chair suggested that alcohol-related A&E admissions needed to be coded separately in order to get an understanding of the scale of the problem. Ms

Arnold suggested that Maidstone & Tunbridge Wells NHS Trust (MTW) should be invited to attend the summit.

7.4 Dr Singh supported the proposal but commented that a distinction should be made between those patients with alcohol addiction and those who have occasional alcohol toxicity. The strategy should address both groups of people.

7.5 Dr Jones suggested that the summit should also look at provision of community detox and rehabilitation.

7.6 Malti Varshney commented that the summit needed to explore what opportunities there were to work with other partners on issues such as licensing, extended hours and happy hours etc.

7.7 It was also commented that education needed to be addressed as part of the summit.

7.8 Subject to these comments, the Board agreed the following recommendations:

1. Commission a West Kent wide task and finish group to identify stakeholders
2. Initiate a West Kent alcohol prevention summit to provide clear messages of the scale and cost of alcohol misuse; engage partners in alcohol identification, brief advice and signposting
3. Ensure that services are joined, with clear referral pathways that are promoted and accessible.

7.9 Malti Varshney commented that it would be beneficial to have an elected member champion. The Chair and Ms Varshney agreed to canvass opinion outside of the meeting. **Action: Dr Bob Bowes/Malti Varshney**

8. UPDATE ON OBESITY TASK GROUP

8.1 Jane Heeley gave an update on progress against the Obesity and Healthy Weight Action Plan. Ms Heeley noted that the draft action plan addressed all of the recommendations; however some of the actions would require further clarity.

8.2 Ms Heeley noted that there were two actions that had associated cost:

- Development of a training programme to support the "Make every contact count" principles
- Development of a marketing campaign to highlight the problems associated with obesity.

8.3 The WKHWB was asked to agree the above actions with a view to the Task and Finish Group developing a costed options appraisal.

8.4 Dr Jones commented that the intention was to hold a Practice Learning Event which would cover the concept of holding difficult conversations with patients around weight management.

8.5 The WKHWB agreed that action plan and agreed for Jane Heeley to develop a costed options appraisal for the training programme and marketing campaign.

Action: Jane Heeley

9. UPDATE ON CHILDREN'S OPERATIONAL GROUPS

9.1 Hayley Brooks reported that a model of delivery for Children's Operational Groups (COGs) was currently being developed and it was expected that this would be finalised early next month. The plan was also to identify priorities for each of the localities.

9.2 The Chair asked whether there was anything that the WKHWB could do to support the COGs. Ms Brooks responded that the board would be required to sign off the model of delivery.

9.3 The Chair noted that the CCG would need to identify a clinical lead for children's services.

Action: Bob Bowes

10. DISTRICT COUNCIL LEAD FOR WEST KENT HEALTH AND WELLBEING BOARD

10.1 Ms Varshney reported that Cllr Blackmore was no longer the leader of Maidstone District Council, however would continue to attend the Health and Wellbeing Board to represent Maidstone.

11. ANY OTHER BUSINESS

11.1 Dr Roxburgh noted that air quality had a significant impact on health and asked whether this was something that the board should be addressing. Malti Varshney agreed to add this to the work plan.

Action: Malti Varshney

11.2 Hayley Brooks commented that Sevenoaks District Council had bid for funding to set up a text message alert system for COPD patients to alert them when the air quality was poor.

12. DATE OF NEXT MEETING

The date of the next meeting is Tuesday 15th September. It was noted that the next meeting was due to be hosted by Maidstone Borough Council.